

FACE TO FACE Fees for Diploma exams in Music

UAE (1 September 2023 to 31 August 2024)

Diploma Title	Subject	(AED)
Associate level diplomas		All prices are VAT inclusive.
ATCL Recital (from 2009)	Recital	2,310.00
ATCL Principles of Instrumental/Vocal Teaching	Unit 1 - Teaching Experience	2,058.00
	Unit 2 - Practical Applications	2,250.15
AMusTCL (from 2009)	AMusTCL	901.00
Licentiate level diplomas		
LTCL Recital (from 2009)	Recital	4,515.00
LTCL MusicTeaching	Unit 1 - Teaching Experience	2,734.20
	Unit 2 - Practical Applications	5,466.30
LTCL Instrumental/Vocal Teaching (from 2009)	Unit 1 - Teaching Experience	2,734.20
	Unit 2 - Practical Applications	5,466.30
LMusTCL (from 2009)	LMusTCL	1,087.80
Fellowship level diplomas		
FTCL Recital	Recital	6,773.55

Acknowledgement Form for Face-to-Face Exams

I, the undersigned, hereby acknowledge that I have enrolled for the *Trinity College face-to-face exam* scheduled in *March 2024*. I declare that I have been informed and I fully understand the following policies:

I am well aware that **I am unable to change the date of my exams once enrolled.**

I understand that there is a strict **"No Refund"** policy in place for the Trinity face-to-face enrollment, as outlined in the enrollment form.

I accept and I acknowledge that I have been informed of these policies and that my enrollment in this exam is subject to these terms.

Applicant (Parent/Teacher/Guardian) Name: _____

Signature: _____

Date: _____

Contact Information:

Email Address: _____

Phone Number: _____

Please sign and return this acknowledgment form to confirm your understanding and acceptance of the organization's policies regarding exam date changes and refunds.

Entry form for diploma exams in music (Face-to-face only)

Completing this form

Trinity College London will use this information for exam administration purposes, conducting and marking exams and assessments, and issuing exam results and certificates.

The data may be shared with Trinity's delivery partners for the purpose of administrating and managing exam sessions, and with third-party suppliers for result entry processing and the issue and dispatch of certificates. For more information explaining how we use your information please see trinitycollege.com/data-protection

Please read the notes carefully.

Please use BLOCK CAPITALS throughout, except for the signature. Please write in black ink.

A Applicant details (Teacher/Parent/Guardian)	
Please tick this box if you would like to receive updates about our products and services.* <input type="checkbox"/>	
Name	_____
Address	_____ _____ _____ Postcode _____
Tel. (mobile)	_____
(home)	_____
Email	_____
Is this the first time you have entered a candidate for a Trinity exam? Yes / No (Please circle your answer, eg Yes)	

Notes
<p>Applicant details</p> <p>The person named in this section accepts responsibility for entering the candidate named on the form.</p> <p>The named person may be a teacher, a parent/guardian of a younger candidate or an adult candidate. Where relevant, this person can act on behalf of a school or company.</p> <p>All communications will be sent to this person and will be sent to the address given here. Trinity cannot accept responsibility if the information given is inaccurate.</p> <p>Please give telephone numbers at which the named person can normally be contacted.</p> <p>*If you agree, you will be sent updates about Trinity's products and services from Trinity and our delivery partner/local area representative in your area. You can unsubscribe at any time.</p>

B Exam regulations and data processing consent
Please tick as applicable and sign below.
Exam regulations (must be completed)
<input type="checkbox"/> I agree that I/the candidates will abide by the regulations of Trinity College London as published at trinitycollege.com/music-regulations
Candidates under 16
<input type="checkbox"/> I have obtained parent/guardian consent for the processing of personal data about candidates under 16 for the purposes stated on this form.
Candidates with special needs
<input type="checkbox"/> I have obtained consent for the processing of sensitive personal data for the purpose of requesting special adjustment.
Candidates and applicants based outside the EEA
<input type="checkbox"/> I consent/have obtained consent to the transfer of personal data from Trinity to the local area representative/exam centre based in the candidate's locality.
Signature _____ Date _____

<p>Exam regulations and data processing consent</p> <p>The person named in section A must tick the relevant consents, then sign and date each form. This constitutes an agreement to abide by Trinity College London's exam regulations which are published at trinitycollege.com/music-regulations</p> <p>Information is held in accordance with Trinity's data protection policy – please see trinitycollege.com/data-protection</p> <p>Candidates and applicants based outside the EEA</p> <p>As part of our data protection obligations, we need to ensure that when we send personal data outside the EEA we do so on the basis of your explicit consent, or by putting in place measures to ensure your information is protected. This is because the laws outside the EEA may not afford the same level of security and protection.</p>

C About the exam

ATCL, LTCL and FTCL diplomas can only be taken at a diploma centre relevant to the level being taken.

Written and practical exam dates, and details of the centres where the exams can be taken can be obtained from trinitycollege.com or your local representative.

Which centre are you entering through? _____

Month & year of exam _____

Please consider carefully before enrolling for an exam - we will not be able to change any exam dates.

D Prerequisites

Please note not all diplomas have prerequisites – check the syllabus for details.

If you have passed the Trinity prerequisite please state that here, including the year taken and candidate number if available:

When there is a lower age limit, proof of date of birth must be provided. Please state what proof you are providing here and attach the documentation:

All alternative prerequisites or Approved Prior Learning must be approved by Trinity's central office before entry.

Please enter the Approval reference number you were issued: _____

E Fees

I enclose fees with this entry of:

_____ (Unit 1 fee where applicable)

_____ (Unit 2 fee where applicable)

_____ **Total**

Payment of _____ (VAT inclusive) enclosed for total fees.

Please consider carefully before enrolling for an exam - we will not be able to change any exam dates.

Type of fee:

Please indicate the type of fee in the box:

F Full fee

H Half-fee re-entry (this must be accompanied by a valid re-entry permit)

L Late-entry fee (see late-entry procedure at trinitycollege.com/music-regulations)

Refunds of exam fees are not offered

Notes

About the exam

Please indicate your **preferred** venue for exams.

Give the month and year of the exam session for which you are entering.

not available

Details of your local representative can be found at trinitycollege.com/worldwide

Representatives will do their best to meet requests to avoid specific dates, but this cannot be guaranteed.

Total fees (VAT incl)

Write here the total fees covered by all entry forms being submitted.

F Candidate details

Please give the candidate's full name as it should appear on the certificate.
Underline the FAMILY NAME clearly below the line.

Full name _____

Date of birth _____
D D M M Y Y

Male / Female
M or F

Special needs?
(Please tick if applicable, and see below)

Candidates with special needs

Please complete a special needs provision form. The form can be downloaded from trinitycollege.com/music-csn or can be obtained from your local Trinity representative.

The special needs provision form and appropriate supporting documentation (if required), must accompany the entry.

Notes

Candidate details

Please refer candidate to trinitycollege.com/data-protection for information about how Trinity will use their personal data.

Write in the candidate date of birth and gender. We are required to collect this information for various education and government bodies. This information may be communicated to examiners, exam centres and our results processing service providers for administrative purposes.

Tick the box if the candidate has any special needs requirements. See section F.

Candidates with special needs

Please be aware that no concession can be made in the marking of the exam.

If the candidate is under 16 years of age the special needs provision form will have to be signed by a parent/guardian of the candidate or a duly authorised agent.

The special needs provision form and proof of the special needs (if required), must accompany the entry. Please see trinitycollege.com/music-csn for more information.

G Which diploma are you applying for?

Please tick the box to show the level of diploma for which you are entering (eg ATCL, LTCL).
Please state instrument where applicable

Performance ATCL LTCL FTCL Instrument _____

My programme consists entirely of repertoire published in the repertoire list (tick if applicable)

My programme includes own choice repertoire, repertoire from a higher level diploma or part of a work listed as complete, and my approval letter is attached (tick if applicable)

Please also take a copy of the approval letter to the exam to hand to the examiner.

Teaching

Principles of Instrumental/
Vocal Teaching ATCL - - _____

Instrumental/Vocal Teaching
(individual or small
instrumental group) - LTCL - _____

Music Teaching
(classroom group) - LTCL - _____

Music Theory (Literacy) AMusTCL LMusTCL - _____

H Two-unit diplomas: all Teaching diplomas

For ATCL and LTCL Teaching diplomas:

All candidates must initially enter for both units at the same time, using a separate entry form for each unit. If either unit is not passed, it may subsequently be entered individually.

All submitted materials for Unit 1 must be included with the entry.

Please confirm which unit you are now using this form to enter:

Unit 1 Unit 2

If you have already passed one unit of your diploma, please tell us here:

Unit already passed: Unit 1 Unit 2 Candidate number _____