

## Acceptable Use Policy

### Five points to remember when using Trinity Notelab

1. Your use of Trinity Notelab must comply with its [terms and conditions](#).
2. Any content that you supply or upload to Trinity Notelab, whether it be pictures, videos, text, sound recordings or other content, must comply with the following rules:
  - i. it must not be obscene, indecent, abusive, offensive, threatening or racist and it must not promote or propose hatred or physical harm against anyone;
  - ii. it must not harass or bully another person;
  - iii. it must be true and honest so far as you know;
  - iv. it must not: (i) constitute pornography; or (ii) be sexual or sexually suggestive involving minors;
  - v. it must not be libellous or defamatory of anyone;
  - vi. it must not be unlawful;
  - vii. it must not use the material or content or infringe the rights or privacy of anyone else; for example you should not use images of well-known characters, footage or music (unless it is your own or you have permission to use it);
  - viii. it must not contain someone else's personal information or confidential information relating to other people unless you have appropriate consent;
  - ix. it must not promote discrimination, whether based on ethnicity, race, sex, religion, nationality, disability, sexual orientation, age or any other protected characteristic;
  - x. it must not promote or condone terrorism, violence or other illegal behaviour;
  - xi. it must not be harmful to minors in any way;
  - xii. it must not impersonate any person, or misrepresent your identity or affiliation with any person;
  - xiii. it must not give the impression that it emanates from or is endorsed by Trinity College London or our commercial partners, if this is not the case;
  - xiv. it must not contain or transmit any viruses, worms, Trojan horses, 'spyware' programs and other harmful or malicious code, files, scripts, agents or programs;
  - xv. it must not include advertisements;
  - xvi. if you are resident in India, it must not threaten the unity, integrity, defence, security or sovereignty of India, friendly relations with foreign states or public order, or cause incitement to the commission of any cognisable offence in India, or prevent investigation of any offence in India, or is insulting of another nation; and
  - xvii. it must not breach the [terms and conditions](#).
3. In addition to the above, you must not:
  - i. use Trinity Notelab for any unlawful purpose or in a way that breaches applicable law;
  - ii. share with any third party any credential information which would allow them to access and enjoy Trinity Notelab;
  - iii. remove, delete, alter or obscure any trademarks or any copyright, patent or other intellectual property or proprietary rights on Trinity Notelab without appropriate consent;
  - iv. use Trinity Notelab in any way which might infringe our or any third party's intellectual property rights or other rights;
  - v. copy, or otherwise reproduce or re-sell any part of Trinity Notelab;
  - vi. copy, reverse engineer, decompile, disassemble, decode, adapt or otherwise attempt to gain access to the source code of Trinity Notelab, or translate, port, modify or make

- derivative works of any portion of, or rent, retransmit, disclose, publish, sell, assign, lease, sublicense, market, or transfer Trinity Notelab in any way;
- vii. disparage Trinity Notelab, Trinity College London or its respective products or services;
  - viii. transmit any viruses, trojans, worms, logic bombs, time-bombs or other material which is malicious or technologically harmful or other computer instructions or technological means whose purpose is to disrupt, damage, or interfere with the use of computers or related systems;
  - ix. attempt to circumvent any technological or security measure implemented by us or any of our providers or any other third party (including another user) to protect Trinity Notelab;
  - x. attack Trinity Notelab via a denial-of-service attack or a distributed denial-of service attack;
  - xi. use Trinity Notelab for the purposes of scraping, extracting, spidering, harvesting or otherwise obtaining any material for use within a third party website or application with the exception of any content provided or created by you which you have uploaded to use Trinity Notelab;
  - xii. intentionally damage or disrupt Trinity Notelab in any way; or
  - xiii. use Trinity Notelab in order to develop any products or services that compete with (or are substantially similar to) Trinity Notelab.
4. If you become aware of any activity that may be in breach of this Acceptable Use Policy or the [terms and conditions](#), then you must promptly notify Trinity College London by emailing [notelab@trinitycollege.com](mailto:notelab@trinitycollege.com). To facilitate online safety, Trinity Notelab also provides you with a clear and easy way within itself to report any concerns or raise questions. You can also raise a complaint in accordance with our [Complaints Procedure](#).
5. Trinity Notelab intended to be used by individuals above 18 years of age only. The use of Trinity Notelab by a minor is subject to the permission of their parent or guardian. We advise parents or guardians who permit their children to use Trinity Notelab that it is important that they communicate with their children about their safety online. Minors who are using Trinity Notelab should be made aware of the potential risks to them.