# **ESOL Skills for Life**

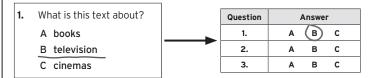
# Level 1 - Reading

# Sample Paper 2



#### Time allowed: 60 minutes

- ▶ Write your name, candidate number, centre number and exam date on your answer sheet.
- ▶ You must not open this exam paper until instructed to do so.
- ▶ This exam paper has **three** tasks. Answer **all** questions.
- You may highlight parts of the texts or questions with a highlighter pen.
- Use only blue or black pen for your answers.
- ▶ Circle your answers on the separate answer sheet.



- ▶ You must not use pencil, erasable pen or correction fluid.
- ▶ You must not use a dictionary in this exam.
- ▶ You must not take this exam paper out of the exam room.

#### Task 1

Read the text on page 3 and answer questions 1-6.

#### **Questions 1-4**

The text on page 3 has six paragraphs. Match the correct paragraph (A-F) to the descriptions below. There is one paragraph you don't need and one example.

Еха	mple: to introduce the new version of the phone	A
1.	to explain a feature of the phone that impressed the writer	
2.	to summarise what the writer thinks about the phone	
3.	to describe a feature that certain people will find to be an advantage	
4.	to describe a problem connected with the new model of the phone	

#### **Questions 5-6**

Choose the correct answer.

- **5.** Which aspect did she think was better in the new Flatphone 8?
  - A the quality of the picture for films
  - **B** the new shape of the phone
  - **C** the larger size of the screen
- **6.** How does the writer feel about the phone in general?
  - A she thinks that one particular aspect would be a disadvantage
  - B she likes some aspects of the phone and would probably buy it
  - C she would not buy it as there are many things she did not like

page 2 Answer all questions.

# The Flatphone 8

#### Paragraph A

I have recently tried out the latest Flatphone, the Flatphone 8. I had expected this version to be quite different from the others, as the manufacturers have promoted this as a totally original product.

#### Paragraph B

Indeed it is much slimmer than previous versions. However, it is much longer, so I couldn't carry it in my pocket easily. For me, and I'm sure for others, this will present problems.

#### Paragraph C

The manufacturers also claimed that the new phone has a high-definition screen, but to be honest, I don't think that it is very different from previous models. I often use my old Flatphone to catch up on films. The screen on the new phone is bigger, so watching was much easier. However, when it came to the actual picture quality there wasn't much to choose between them.

#### Paragraph D

I think that the faster download speeds, which are more than four times those of some other phones, will appeal to some people. This will obviously be of great benefit to people who rely on their phones, especially for business purposes.

#### Paragraph E

Another great plus of the phone, in my view, is the fantastic camera – so much better than my old version. I tried it out in various weather conditions, and the results were always stunning.

#### Paragraph F

So overall, would I invest in the new Flatphone 8? Well, the camera function is tempting, but I'll probably keep my old one for now. I don't really think I use my phone enough to benefit from the faster download speeds. And I would probably get annoyed with the fact that the phone is likely to stretch the pockets of my favourite jeans!

#### Task 2

Read the text on page 5 and answer questions 7-16.

#### **Questions 7-10**

Four sentences are missing from the text on page 5. Choose the best sentence for each gap. There is one sentence you don't need and one example.

- A (Example) Christine Belk received The Volunteer of the Year award for her climbing club.
- B Another winner was Ray Carter, who has recently retired from teaching.
- C The oldest hero was an active 73-year-old who had won a medal for swimming.
- D A children's rugby team did extremely well this year and became national champions.
- **E** The winners were invited to Brigham Castle where the results were announced.
- F A name to note is Amelie Anning who has received her award at the age of 11.

#### **Questions 11-13**

Choose the correct answer.

- **11.** According to paragraph two
  - A JP has only ever taught ballet
  - B JP would prefer to teach hip hop
  - C JP had never taught hip hop before 2000
- **12.** According to paragraph three
  - A the championship was more important than the award
  - B the award is important because they lost the championship
  - C winning the award gives more meaning to the championship
- **13.** According to paragraph four
  - A Christine founded the club so she could climb more
  - B climbing is more important than the club for Christine
  - **C** it was important for Christine to share climbing with other women

#### Questions 14-16

Choose the word with the same meaning as the word **in bold**.

- **14.** In paragraph one, **crucial** means
  - A enjoyable
  - **B** important
  - **C** creative
- **15.** In paragraph two, **credit** means
  - A hope
  - **B** praise
  - **C** understanding
- **16.** In paragraph four, **founded** means
  - A contacted
  - **B** attended
  - **C** started

page 4 Answer all questions.

# **Sporting Heroes Awards**

## Paragraph one

The Sporting Heroes Awards were recently handed out to well-deserving winners. Organised by Brigham's Sports Development Team, it recognises the achievements of local sports people. This year a record number of people were nominated, showing how **crucial** sport has become in our society.

## Paragraph two

JP Osman won the Coach of the Year award for coaching ShackStereo Dance Group. Before

2000, JP had only ever taught ballet but ShackStereo are a hip hop group. These dancers recently entered the world street dance championships and they were successful. He said: "The award isn't just for me. It's for everyone who has believed in me. It's a huge achievement for the dancers to become world champions, I can only give them <b>credit</b> for their hard work."
Paragraph three
<b>7.</b> . Their school also earned the award of Sports School of the Year. The head teacher said: "They fought hard to take part and to come home with the championship cup, so to get this award in addition to that makes it even sweeter."
Paragraph four
A (Example) . She started climbing when she was 41 and it simply changed her life. Not only did she want to climb but she also wanted to introduce her passion to other women and <b>founded</b> a club called 'Vertigirls'. Christine jumped up on stage and said: "This club really helps women achieve their goals."
Paragraph five
<b>8.</b> . He proudly took home the Special Contribution Award after 40 years in the classroom. He said: "There hasn't been a particular 'stand-out moment' in my career, but I'm happy that sport has improved many children's self-confidence."
Paragraph six
<b>9.</b> . Someone so young has never won The Young Sports Person of the Year award before. She has excelled to become the highest-ranked under-13 pentathlete in the UK. She was delighted to get the award.
Paragraph seven
10. Each winner's story was recorded in a short film which was shown in the conference room. There were very emotional speeches, which all made it a very enjoyable evening indeed.

#### Task 3

There are five related texts starting on page 8. Read all the texts and answer questions 17-30.

#### Questions 17-19

Match the correct text (A-E) to the descriptions below. There is one text you don't need and one example.

Exa	nple: to suggest how to manage workplace waste	В
17.	to give figures on UK office waste	
18.	to agree to a suggestion	
19.	to make a request	

#### Questions 20-27

Choose the correct answer.

- **20.** Text D is a report. We know this because
  - A it has headings
  - **B** it has instructions
  - C it was sent to a manager
- **21.** The language in text C is formal. We know this because
  - A it is written by an administrator
  - B there are no short forms of words
  - C Layla uses Andrew's first name in the greeting
- **22.** The purpose of the picture in text B is to show
  - A these products are made from recycled materials
  - B you are not able to recycle these products
  - C you can recycle these products
- **23.** How much office waste could people recycle?
  - A 50%
  - B 70%
  - C 24%
- **24.** Companies are advised to
  - A use plastic boxes to keep things in
  - B recycle old company mobile phones
  - C use smaller pieces of paper for notices

page 6 Answer all questions.

#### 25. Layla Redton

- A is doing a college course
- B is planning to write a report
- C has never discussed recycling with Andrew

#### 26. Andrew Deane

- A wants to be responsible for arranging office recycling
- B needs more information on the cost of recycling
- C has written a policy for workplace recycling

#### 27. A recommendation for Rawlings LTD is to

- A buy recycled paper
- B not print important documents
- C stop using plastic cups and bottles

#### Questions 28-30

Choose the word with the same meaning as the word in bold.

#### **28. conserve** (text A) means

- A waste
- B save
- **C** use

#### 29. establish (text D) means

- A change
- **B** discuss
- **C** create

#### **30.** internal (text B and D) means

- A overseas
- B within the company
- C confidential and private

#### Text A

Many resources, including materials and energy, are used in the workplace.

- As a result of use of materials in the workplace, large amounts of waste are created. For
  example, over 50% of the rubbish in landfills comes from businesses, including shops,
  offices and factories. 70% of office waste is recyclable, but on average only 7.5% reaches
  a recycling facility.
- The average office worker uses 50 sheets of paper a day in unnecessary printing. Around 80.6m tonnes of printing and writing paper from workplaces becomes waste each year in the UK. This is actually 24% of the total UK waste.
- Recycling one tonne of paper can **conserve** 7,000 gallons of water. It can also **conserve** landfill space, 17 trees, 380 gallons of oil and 4,000 kilowatts of energy.

If no efforts are made to change what employees do in the workplace, this production of waste will have a negative effect on the environment.

#### Text B

# **Green Workplace Tips**

There are three key factors when thinking about how to recycle. They are known as the 3 Rs: Reduce, Reuse and Recycle.

Reduce Reuse: Recycle Print only what you need. Scrap paper for By developing a few simple note-taking recycling habits, staff can Print on both sides of the make a big difference. paper, especially the less Cardboard or metal boxes Here are some items in offices important documents. for storage purposes at the workplace that we can recycle: Reduce the use of paper Envelopes for **internal** by sending information Old computers or documents by email, office mail Old company mobile rather than hard copy files. Old folders and files phones Use electronic posters Lunch containers Waste paper, including and notices, instead of printed paper, unwanted paper ones. files and notes, used Share just one set envelopes of newspapers and Unwanted cardboard magazines between all (eg packaging boxes for work departments. printing paper, office Use non-plastic cups at stationery) coffee breaks. Unwanted magazines and newspapers.

page 8 Answer all questions.

#### Text C

**To:** Andrew Deane **From:** Layla Redton **Subject:** Recycling

#### Dear Andrew

I have mentioned my concern about the lack of recycling in our offices to you in the past. I have attached my report with recommendations and hope you will consider introducing a new recycling system in our company. I am willing to take responsibility for organising a system.

As you know from previous conversations, I am currently studying Environmental Studies at college and I have become very concerned about the lack of recycling in our offices.

## Regards

Layla Redton — Administrative Assistant

#### Text D

# Rawlings LTD Recycling Plan

The aim of this report is to highlight the current recycling practices at Rawlings LTD, and suggest areas for improvement.

#### **Paper**

- 1. Far too much paper is used for printing that is not essential, eg emails and reports. There is also too much unnecessary photocopying.
- 2. Used paper is thrown away, rather than recycled.

#### Recommendations

- 1. **Establish** a policy on printing, for example print only what you need and print on both sides of the paper, especially for less important documents. This practice helps to reduce paper usage and waste by half.
- 2. Purchase recycling bins for waste paper.
- 3. Reuse paper where possible, eg envelopes for **internal** office mail.
- 4. Purchase paper products that are made of recycled paper, such as printing paper, note pads and business cards.

## Cups, cans and bottles

We have a number of vending machines selling soft drinks in cans and plastic bottles. We also have tea and coffee machines which give drinks in plastic cups. All of these cups, cans and bottles are thrown away in the rubbish bins.

#### Recommendation

In the light of this, I would suggest that we purchase recycling bins for plastic bottles, cups and aluminium cans and leave them located near these machines.

I recommend that Rawlings should take these actions as soon as possible.

page 10 Answer all questions.

#### Text E

To: Layla Redton From: Andrew Deane Subject: Re: Recycling

## Dear Layla

Thank you very much for your interesting report. I think that the issues you have highlighted are extremely important. I am very happy for you to start up a new recycling system for the company.

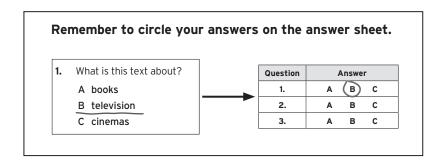
Before you go ahead you will need to get some quotations for the price of the recycling bins first. Then we can arrange a meeting to discuss the prices.

The next stages would be to produce a company policy on workplace recycling and then inform the staff.

Once again, thank you for your hard work on this.

Regards

Andrew Deane - Office Manager



# End of exam

# Skills for Life Level 1 Reading - Sample paper 2 Answers

- 1. E
- 2. F
- 3. D
- 4. B
- 5. C
- 6. A
- 7. D
- 8. B
- 9. F
- 10. E
- 11. C
- 12. C
- 13. C
- 14. B
- 15. B
- 16. C
- 17. A
- 18. E
- 19. C
- 20. A
- 21. B
- 22. C
- 23. B
- 24. B
- 25. A
- 26. B
- 27. A
- 28. B
- 29. C
- 30. B