

# ESOL Skills for Life

## Entry 3 – Writing

### Sample Paper 4

Your full name: .....  
(BLOCK CAPITALS)

Candidate number: .....

Centre number: .....

Exam date: .....

Time allowed: 70 minutes

- ▶ Write your name, candidate number, centre number and exam date on the front of this exam paper.
- ▶ You must not open this exam paper until instructed to do so.
- ▶ This exam paper has **three** tasks. Complete **all** tasks.
- ▶ You may highlight parts of the exam paper with a highlighter pen.
- ▶ Write your answers on the exam paper.
- ▶ Use only blue or black pen for your answers.
- ▶ Do all rough work on the exam paper. Cross through any work you do not want marked.
- ▶ You must not use pencil, erasable pen or correction fluid.
- ▶ You must not use a dictionary in this exam.
- ▶ You must not take this exam paper out of the exam room.

*For examiner use only*

Examiner initials	Examiner number

## Planning section

For this exam you must show you know how to plan your writing. Use this section to plan your answer to one or two of the tasks in this exam paper. Remember, you **must** plan at least one answer in this box.

Use this box to plan your answers.

**Task 1**

You would like to apply for a job. Complete the form, saying why you are suitable for this job. Write about your skills, and the work or studies you have done in the past.

Write about 120 words.

<b>Job application form</b>
Name:
Job applied for:
Describe why you are suitable for this job:

**Turn over page**



Series of horizontal dotted lines for writing.

Turn over page

**Task 3**

You went to a friend’s house for lunch. Write an email to thank your friend and say what you enjoyed about the lunch.

Write about 80 words.

To: friend@email.com
Subject: Lunch

**End of exam**



