

ESOL Skills for Life – Entry 1

Marked learner work

Below are two examples of candidate responses to the ESOL Skills for Life Entry 1 writing test followed by the marks and rationales from the marker.

All names and personal data have been changed or removed.

Candidate 1

Entry 1 – Writing

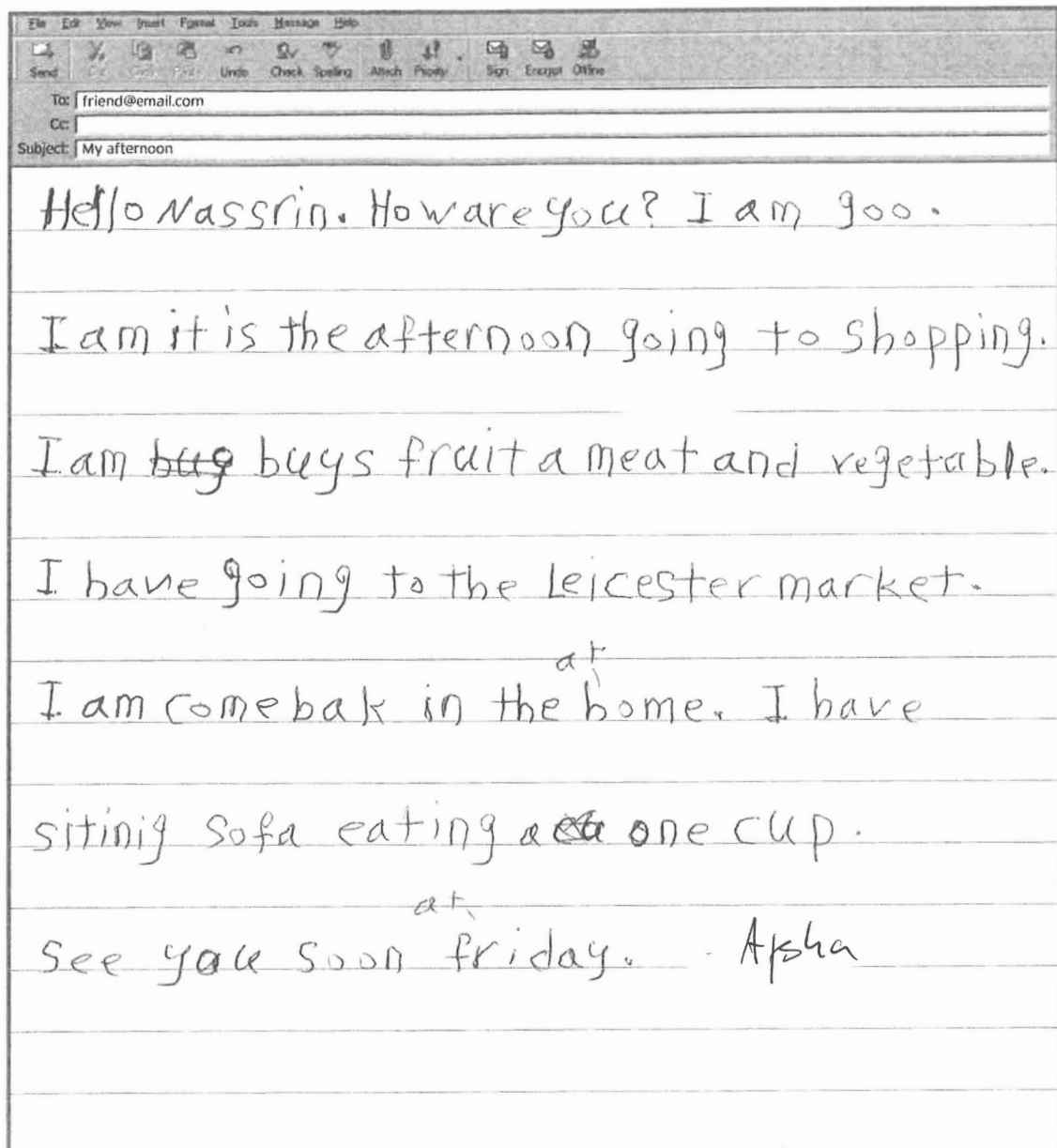
**Task 1**

Complete the form below.

<b>TPM Recruitment Ltd</b>																					
<b>Please complete this form.</b>																					
First name	AFSHA																				
Surname	LAU																				
Address	FLAT no 1A BEECH HILL Leicester																				
Postcode	LE1 1AA																				
Date of birth	<table border="1" style="border-collapse: collapse; text-align: center;"> <tr> <td>0</td><td>1</td><td>/</td><td>0</td><td>3</td><td>/</td><td>1</td><td>9</td><td>5</td><td>4</td> </tr> <tr> <td>D</td><td>D</td><td></td><td>M</td><td>M</td><td></td><td>Y</td><td>Y</td><td>Y</td><td>Y</td> </tr> </table>	0	1	/	0	3	/	1	9	5	4	D	D		M	M		Y	Y	Y	Y
0	1	/	0	3	/	1	9	5	4												
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Telephone	0115 123456																				
Email	—																				
Signature																					

**Task 2**

It is the afternoon. Write an email to your friend. Say what you are doing.  
Write about 30 words.



The image shows a screenshot of an email client window. The title bar reads "File Edit View Insert Format Tools Message Help". The menu bar includes "Send", "Undo", "Redo", "Print", "Link", "Check Spelling", "Attach Photo", "Sign", "Encrypt", and "Offline". The "To:" field contains "friend@email.com", the "Cc:" field is empty, and the "Subject:" field contains "My afternoon". The main body of the email is handwritten in black ink on a white background with horizontal lines. The text reads: "Hello Nassrin. How are you? I am good. I am it is the afternoon going to shopping. I am buy buys fruit a meat and vegetable. I have going to the leicester market. I am come bak in the home<sup>at</sup>. I have sitinig sofa eating ~~a~~ one cup. See you soon friday<sup>at</sup>. - Apsa".

Entry 1 – Writing

**Task 3**

Write about a friend for your teacher.

Write about 30 words.

Dear Anna,

**My friend**

My best ~~friend~~ friend name is Nassrin.

She is 54 years old. She come from Iran.

She is married. She has two children,

one son & daughter. My friend is very,

kind and helpful. We are going to

walking in the park Monday and

Friday. See you in the college

Apscha

~~Signature~~

Candidate 1 marks and rationale

Assessment criteria		Mark	Rationale
<b>Task 1 – form</b>			
2.1	Record personal details on a simple form correctly	3	Completed most of the form using upper and lower-case letters mostly appropriately. The main communicative aim has been achieved.
<b>Task 2 – email/message/postcard</b>			
1.1	Construct simple complete sentences correctly for an intended audience	3	Constructs simple sentences and a question with a good level of accuracy for example, 'How are you?', 'I am goo(d).' The candidate successfully identifies a possible reader and addresses this email appropriately including relevant information.
1.2	Use full stops correctly	4	Appropriate and correct use of end of sentence punctuation, ie full stops and question marks.
1.3	Use capitalisation correctly	4	Consistent, appropriate and correct capitalization of 'I', of words at the start of sentence and proper nouns with the exception of 'friday'.
1.4	Spell words correctly	4	A good range of personal, key and familiar words are present throughout the text. This candidate demonstrates good control over spelling.
<b>Task 3 – article</b>			
1.1	Construct simple complete sentences correctly for an intended audience	3	This task required candidates to write a short descriptive paragraph and not a letter. The candidate includes appropriate level of detail and communicates ideas effectively. Simple sentences using basic word order are constructed effectively throughout the text, 'She is marrid'. 'She has two children...'
1.2	Use full stops correctly	4	Consistent and appropriate use of end of sentence punctuation (full stops).
1.3	Use capitalization correctly	3	Consistent capitalisation of proper nouns with the exception of "Friday". Correct use of capital letters at the start of the sentence for the most part. However, there is an instance of incorrect capital letter in the number "two".
1.4	Spell words correctly	4	A good range of vocabulary is attempted in this text. Spelling is accurate for the most part, even when attempting more challenging vocabulary like 'daughter', 'helpful'. The few spelling mistakes 'marrid', 'children' and 'walkeing' do not impede communication.


Candidate 1 achieves 32 marks out of 36 and passes the writing test.

Candidate 2

Entry 1 – Writing

**Task 1**

Complete the form below.

<b>TPM Recruitment Ltd</b>																					
<b>Please complete this form.</b>																					
First name	ANANYA																				
Surname	ADARSH																				
Address	1 OAKDENE ROAD																				
	LEICESTER																				
Postcode	LE4 A12																				
Date of birth	<table border="1" style="border-collapse: collapse; text-align: center;"> <tr> <td>0</td><td>1</td><td>/</td><td>0</td><td>2</td><td>/</td><td>1</td><td>9</td><td>8</td><td>9</td> </tr> <tr> <td>D</td><td>D</td><td></td><td>M</td><td>M</td><td></td><td>Y</td><td>Y</td><td>Y</td><td>Y</td> </tr> </table>	0	1	/	0	2	/	1	9	8	9	D	D		M	M		Y	Y	Y	Y
0	1	/	0	2	/	1	9	8	9												
D	D		M	M		Y	Y	Y	Y												
Telephone	07448 123456																				
Email																					
Signature																					

Entry 1 – Writing

**Task 2**

It is the afternoon. Write an email to your friend. Say what you are doing.  
Write about 30 words.

The image shows a screenshot of an email client window. The window title is "File Edit View Insert Forward Tools Message Help". The menu bar includes "Send", "Copy", "Paste", "Undo", "Check Spelling", "Attach", "Reply", "Sign", "Encrypt", and "Offline". The email header fields are: "To: friend@email.com", "Cc:", and "Subject: My afternoon". The main body of the email is handwritten on lined paper and contains the following text:

Dear, Sejal

How are you? I am fine.  
I am drinking coffee and reading  
a book. When my baby is waking  
up. We are going to the park.

See you soon

Ananya

**Task 3**

Write about a friend for your teacher.

Write about 30 words.

**My friend**

My friend name is Rehana. She comes from India. She is 32 years old. She speaks Gujarati and English. Her hair is very long. She is very helpful. I like my friend

Candidate 2 marks and rationale

Assessment criteria	Mark	Rationale
<b>Task 1 – form</b>		
2.1 Record personal details on a simple form correctly	4	The communicative aim is met successfully.
<b>Task 2 – email/message/postcard</b>		
1.1 Construct simple complete sentences correctly for an intended audience	4	The candidate communicates ideas and basic information clearly and appropriately. Simple sentences are used accurately with a very good level of accuracy.
1.2 Use full stops correctly	4	Consistent use of end of sentence punctuation.
1.3 Use capitalization correctly	4	Capital letters used accurately at the start of sentences and for proper nouns.
1.4 Spell words correctly	4	A range of common and familiar words are used appropriately and spelt correctly.
<b>Task 3 – article</b>		
1.1 Construct simple complete sentences correctly for an intended audience	4	The format is appropriate for the task and the candidate identified the possible reader (ie the teacher) successfully Simple sentences with correct word order are used consistently throughout the text. Examples of various verb forms: ' <i>... name is...</i> ', ' <i>She comes from...</i> ', ' <i>She speaks...</i> ', ' <i>He hair is...</i> '.
1.2 Use full stops correctly	4	Apart from the last sentence, full stops are used correctly at the end of sentences.
1.3 Use capitalization correctly	4	Sentence starts are consistently capitalised as well as ' <i>I</i> '. Apart from ' <i>gujrati</i> ', all other proper nouns are capitalised correctly.
1.4 Spell words correctly	4	Very good range of familiar vocabulary used appropriately for the task and with excellent control over spelling.

Candidate 2 achieves 36 marks out of 36 and passes the writing test.