

Worksheet 2

Summarising and paraphrasing

1. Match the correct endings to make a definition of the 2 words

- A) To paraphrase means...
 - B) To summarise means...
- ...to express someone else's ideas in your own words.
 - ...to express only the most important points of someone else's words.

2. Why is it important to paraphrase & summarise in Task 3 – Reading into writing?

3. Look at the following extracts from reading texts. Match them to paraphrased sentences which have the same meaning.

- 1.** Keeping your house cool or warm, driving cars and making things in factories all pollute the atmosphere.
 - 2.** This affects the world weather and makes it difficult for animals to find food and fresh water.
 - 3.** Humans take away animal's homes and their food by farming, when they cut down trees for wood, and when they look for oil.
- a.** When the weather changes, animals can't find water & food easily.
 - b.** Pollution comes from cars, factories, heating & air conditioning.
 - c.** Cutting down trees and looking for oil damages animals' homes & takes away their food.

4. Paraphrasing can be done in different ways. Find examples of the following in sentences a – c

- Using a synonym or a word with a similar meaning
- Using different grammar
- Changing around the order of the sentence

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5. Try to paraphrase the following sentences

- a. There are now more mountain gorillas than there were in the year 2000.
- b. Before that, people still hunted and killed these big, beautiful mammals or destroyed forests where they live.
- c. Wildlife groups worked hard to help the gorillas and now nearly half of them live safely in a National park in Rwanda, Central Africa.
- d. Scientists and tourists can watch them and study them in the National park.

6. The 3 sentences in exercise 5 could be summarised as they all discuss the same idea. Look at the following examples and choose the best summary. Why is it the best one?

- a. Wildlife groups stopped people killing & hunting gorillas as much as before. Now lots of them live in a national park where scientists and tourists can visit them.
- b. There are more gorillas than in 2000. Before people hunted and killed them and destroyed their forests. Groups helped the gorillas and half live in a National park where scientists can watch and study them.
- c. Gorillas are not in as much danger as before.

7. Decide if the following statements about writing good summaries are true or false.

- a) A summary should be short
- b) You should use your own words to express the ideas in the text.
- c) You need to include all the information in the text.

8. Try to summarise the sentences in exercise 5, using your paraphrased sentences.

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Answers:

1. a= 1
b= 2

2. It's a requirement of the task/you need to demonstrate your lexical range/ you have a word limit

3. 1=b
2=a
3=c

4/5. Teacher can check

6. A because it uses the writer's own words, is not repetitive & is short

7. A= true
B= true

C= false (you select the most important points)

Teacher can check.

